

QP CODE: 205011

Reg. No:.....

**Second Year Post Basic B.Sc Nursing Degree Supplementary
Examinations September 2018**

Introduction to Nursing Administration

(2010 Scheme)

Time: 3 Hours

Total Marks: 75

- **Answer all questions**

Essays:

(2x10=20)

1. Define organizational structure. Explain the factors influencing organizational structure
(2+8)
2. Define material management. Describe the principles of material management. (3+7)

Short notes:

(5x5=25)

3. Principles of supervision
4. Care of equipment
5. Functions of hospital
6. Role of head nurse in staff development
7. Factors affecting ward management

Differentiate between:

(4x3=12)

8. Procurement and purchase
9. Autocratic and democratic leadership
10. Promotion and demotion
11. Concurrent audit and retrospective audit

Answer briefly:

(4x2=8)

12. Purposes of nursing audit
13. Types of patient assignment
14. Purposes of scheduling
15. Steps of staff selection procedure.

Define the following:

(5x2=10)

16. Anecdotal records
17. Reports
18. Quality control
19. Span of control
20. Recruitment
